EOY State Reporting

School year 2022-23
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EOY submissions and report date
EOY submissions

- EOY reporting period is a culmination of the data for the school year
- SIMS, SCS, EPIMS and SSDR are all submitted in the EOY reporting window
- Certification deadlines for each collection are posted online on the reporting schedule page:

[Reporting Schedule and Documentation - Data Collection/Information Services (mass.edu)](mass.edu)
EOY report date = last day of school

- Last day of school can be updated in DA, on district characteristic tab
- Report date in DA is used for SIF validation purposes, it will be displayed on the top right corner of the SIF error reports (called “Collection Date”)
Initial certification deadline July 7\textsuperscript{th}
Final certification deadline July 14\textsuperscript{th}

*The week gap between the deadlines is for duplicate student conflict resolution and edits if necessary*
Graduates

• Graduates exit date should be the graduation date
• Be sure to code your graduates in your SIS in DOE012, along with DOE033 (High School Completer Plans) and DOE037 (MassCore completion)
• If you have SIMS7930, that means that graduating students haven’t been identified as “04” in DOE012 yet

<table>
<thead>
<tr>
<th>Validation Id</th>
<th>Error Message</th>
<th>Error Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>7930</td>
<td>Graduate percentage too low</td>
<td>1</td>
</tr>
</tbody>
</table>
SIMS Summary Reports

• Summary reports 19 and 20 were new last year
  o Report 19: Student Exits (School Summary)
  o Report 20: Student Exits (District Summary)

These reports break down exits by type and the total is a hyperlink to a detail report with list of individual students that make up that count

Report 20 - Student Exits District Summary - JUNE 2022 (FY2022)

<table>
<thead>
<tr>
<th>Exit Code</th>
<th>PK</th>
<th>K</th>
<th>01</th>
<th>02</th>
<th>03</th>
<th>04</th>
<th>05</th>
<th>06</th>
<th>07</th>
<th>08</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 Transferred - In-state public</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>21 Transferred - In-state private</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>12</td>
<td>10</td>
</tr>
<tr>
<td>22 Transferred - Out-of-state (public or private)</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>5</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>23 Transferred - Home-school</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>
SCS

Certification deadline August 18th
**Common SCS Errors**

<table>
<thead>
<tr>
<th>SCS9660</th>
<th>SCS9660 - Student is still enrolled in class at end of year.</th>
</tr>
</thead>
</table>

Check SCS08 course enrollment status. Also could be related to course enrollment end date in relation to report date. **If course enrollment end date is after report date, our logic will interpret that course enrollment as 01 in SCS08**

<table>
<thead>
<tr>
<th>SCS9350</th>
<th>SCS9350 - Course Enrollment Status (SCS08) not valid for Course Credit Earned (SCS11)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCS9360</td>
<td>SCS9360 - A course with a passing letter mark (SCS12) and credit available (SCS10) should have credits awarded (SCS11).</td>
</tr>
<tr>
<td>SCS9370</td>
<td>SCS9370 - A course with a passing numeric mark (SCS13) and credit available (SCS10) should have credits awarded (SCS11).</td>
</tr>
</tbody>
</table>

These errors are all about the relationship between SCS08 and the credits and marks fields. If final marks and credits earned are populated, course enrollment status should be 03 completed. And vice versa.
Certification deadline August 18th
Educator Evaluation

• Common errors on evaluation fields

| EPIMS7270 | Invalid Evaluation Rating (SR29). Check that evaluation date is in current calendar year. |
| EPIMS7400 | Educator Evaluation Data Missing |

• Make sure evaluation date is after January 1 of current year
• Job classifications that evaluations are required for must have ratings or 00 (not evaluated)
• 99 only applies to those job classifications where evaluation is not required or does not apply
• Ratings values should match job classification – admin ratings for admins, teacher ratings for teachers

• Evaluation data will be accepted in October as well, if some are not ready to report in this EOY collection
• List of job classifications where evaluation is required is posted on EPIMS webpage here: evaljobclass.docx (live.com)
Beginner Educator Mentor

- SR34 should be the MEPID of a beginner educator’s mentor or 99

- EPIMS7410 is a validation that checks for a MEPID in SR34 for staff who are reported as beginner educators in SR38. If the staff member does not have a mentor, so there’s no MEPID to report, please reach out to your support specialist.

SR34 Beginner Educator Mentor

For any staff reported as beginner educator, this element will identify the MEPID of their mentoring teacher

| Type:    | Numeric | Length: | Minimum 2 | Maximum 8 |

Acceptable Values/Code Description:
Eight-digit state-assigned identification number

OR

99 = Not Applicable

Dependencies:
If SR38 is 01, MEPID is required in SR34 for the below licensed administrative and instructional job classifications

- **District level administrators**: 1200, 1201, 1202, 1205, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1222, 1223, 1224, 1225

- **School level administrators**: 1305, 1310, 1312, 1320

- **Instructional staff**: 2305, 2306, 2307, 2308, 2310

- **Instructional Support staff**: 3330
SSDR

Certification deadline August 18th
Common errors

- There are validation checks on the quality and completeness of the data set as a whole. If data is complete and correct, ask your support specialist for an exception to these validations:
  - SSDR4740 checks for incidents of bullying
  - SSDR5140 checks discipline percentage
  - SSDR9940 checks for school-based arrests

<table>
<thead>
<tr>
<th>Validation ID</th>
<th>Error Message</th>
<th>Error Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSDR4740</td>
<td>Having no incidents that involve bullying is unlikely</td>
<td>Incident</td>
</tr>
<tr>
<td>SSDR5140</td>
<td>More than fifty percent of incidents reported have no suspension/removal reported. If this is correct and you have entered all your incidents for the year, contact your District Support Specialist.</td>
<td>Discipline/Incident</td>
</tr>
<tr>
<td>SSDR9940</td>
<td>There are no school-based arrests reported for your district. If this is correct and you have entered all your incidents for the year, contact your District Support Specialist.</td>
<td>Discipline</td>
</tr>
</tbody>
</table>
Allegations of bullying screen in SSDR application

Enter count of allegations (reports) of bullying by school for the year. This is a separate count from the substantiated incidents of bullying that are included in the SSDR data that comes from your SIS via SIF.

Enter aggregate counts of bullying allegations for the current school year. How many allegations against students, and how many against staff, per school. If zero, please enter zero.

New for 2022-23:
Allegations of bullying screen in SSDR application
06 PEBT

Deadline TBD
The P-EBT application is open, districts can submit data by month for eligible students.

Eligibility is the same as last year: students who qualify for free/reduced price lunch who have COVID-related absences.

The federal public health emergency status ends on May 11, 2023. This will be the end of COVID-related absence tracking for PEBT purposes. (for the month of May, in the PEBT app, only submit number of eligible absences from 5/1 through 5/11)

Will communicate an exact deadline soon (most likely mid-late May)

Benefits issuance to families will be one retroactive payment for all eligible days a student was reported for in SY 2022-23 (from first day of school through 5/11)
Security Portal Upgrade

Coming later this Spring
Security Portal Upgrade

• The Security Portal is upgrading soon – late Spring/early Summer

• If you are a Directory Administrator (DA), you’ll be hearing from DESE about this upgrade and how to communicate to members of your organization.

• The action that users will need to take (after receiving instructions) is to pre-register for the new portal. This verifies that you are a legitimate existing user. Pre-registration is quick and simple.

• Once the new portal is live, your access there will be the same as it is in the existing portal.
Security Portal Upgrade

MA Education Security Portal

Portal messages
The Education Security Portal will be down for scheduled maintenance on Thursday, 2nd Dec 2021 from 5PM-9PM EST.

Message Updated: Thursday, December 02, 2021 08:06:09 PM

Log in to your account

Username
Password

Forgot Username?  Forgot Password?

Log in

Mass.gov
Welcome

Portal Messages: The Education Security Portal will be down for scheduled maintenance on Thursday, 2nd Dec 2021 from 5PM-9PM EST
Message Updated: Thursday, December 02, 2021 06:06:09 PM

Applications
- Conference Admin
- Curriculum Data Collection
- HERS
- Optional Retirement Transfer
- SIF Reports
- SIF Reports STAGING

Assessment/Accountability
- Accountability Data
- Competency Determination
- MCAS Appeals