



Massachusetts SIMS Training

23 October 2023



Map Terms to State Codes

- Must map terms at all schools, including OOD
- Especially need to map year long
- School > School setup > Years and Terms > Edit Terms
- Edit each term and choose the State Course Term Code

Missing Data Report

- SIF Dashboard > Review next to Student Personal > Missing Data

Results

Missing Data (116 total records) Clear Cache Make Current Student Selection Results per page

	School Name	Student Name	Student Number	SASID	SASID Valid	Gender	DOB	Race Checked	MA Race	Birth City	City of Residence	Included in Reporting
1					No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2				██████	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
3				██████	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4					No	Yes	Yes	Yes	Yes	Yes	No	No
5				██████	Yes	Yes	Yes	No	No	Yes	Yes	Yes

Automatic SASID Request

- Missing Data Report – All but SASID
 - Gender
 - DOB
 - Race Checked
 - MA Race Code
 - Birth City
 - City of Residence
- On State/Province – MA > Check Include in SASID Report

Student's Publishing Page

Category	Status	Description
▼ Student Attendance Summary (1)		
Student Attendance Summary ✓	Published	School DHS (StartDate) 20220831 (EndDate) 20221003
▼ Student Personal (1)		
Student Personal ✓	Published	School DHS (StateId) (District)
▼ Student School Enrollment (1)		
Student School Enrollment ✓	Published	School DHS (EntryDate) 20220831 (ExitDate) (DOE012) 01
▼ Student Section Enrollment (7)		
Student Section Enrollment ✓	Published	School DHS (Section) DHART2-2R (EntryDate) 20220902 (ExitDate) 20230614 (SCS08) 01 (StoreCode)
Student Section Enrollment ✓	Published	School DHS (Section) ELA1802-4 (EntryDate) 20220831 (ExitDate) 20230614 (SCS08) 01 (StoreCode)
Student Section Enrollment ✓	Published	School DHS (Section) SS1802-4 (EntryDate) 20220831 (ExitDate) 20230614 (SCS08) 01 (StoreCode)

DOE043 & DOE044

- Requires a current enrollment into a Student Program
- Student Program must have the 43/44 Code entered
- Publishing value will show on the SIMS page
- See an issue with no exit date. Put exit date as last day of term.

SAS Attendance Record for OOD

- State/Province – MA > SAS
 - School ID – Leave as is
 - Start Date – Should match student's entry date on the Transfer Info page
 - End Date – 10/2/23
 - School Year, Start Day, End Date, Resident – Leave as is
 - Fill in Membership, Days Attended, Absences, Unexcused, Excused, Remote Attendance and Remote Absent

Unexcused Absences

- District Office > District Setup > Attendance Tracking and Notification > Update Calculation Year
- District Office > System Reports > Refresh Attendance Tracking Data

Documentation

- ? In top right corner
- State Reporting Help
- PowerSchool SIF Agent > SIMS Reporting in SIF

Thank You!