



Massachusetts EOY Training

13 April 2024



SIMS

- State Reporting Help > PowerSchool SIF Agent > SIMS Reporting in SIF
- Extending Calendar
 - <https://help.powerschool.com/t5/PowerSchool-SIS-Knowledge-Base/How-To-Add-or-Remove-Days-From-the-Current-School-Year/ta-p/15027>

Missing Data Report

- SIF Dashboard > Review next to Student Personal > Missing Data

Results

Missing Data (116 total records) Clear Cache Make Current Student Selection Results per page

	School Name	Student Name	Student Number	SASID	SASID Valid	Gender	DOB	Race Checked	MA Race	Birth City	City of Residence	Included in Reporting
1					No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2				██████	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
3				██████	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4					No	Yes	Yes	Yes	Yes	Yes	No	No
5				██████	Yes	Yes	Yes	No	No	Yes	Yes	Yes

Student's Publishing Page

Category	Status	Description
▼ Student Attendance Summary (1)		
Student Attendance Summary ✓	Published	School DHS (StartDate) 20220831 (EndDate) 20221003
▼ Student Personal (1)		
Student Personal ✓	Published	School DHS (StateId) (District)
▼ Student School Enrollment (1)		
Student School Enrollment ✓	Published	School DHS (EntryDate) 20220831 (ExitDate) (DOE012) 01
▼ Student Section Enrollment (7)		
Student Section Enrollment ✓	Published	School DHS (Section) DHART2-2R (EntryDate) 20220902 (ExitDate) 20230614 (SCS08) 01 (StoreCode)
Student Section Enrollment ✓	Published	School DHS (Section) ELA1802-4 (EntryDate) 20220831 (ExitDate) 20230614 (SCS08) 01 (StoreCode)
Student Section Enrollment ✓	Published	School DHS (Section) SS1802-4 (EntryDate) 20220831 (ExitDate) 20230614 (SCS08) 01 (StoreCode)

DOE032 & DOE034

- Backend logic HAS been updated for 5 year old Kindergarten Students
- If student is 5 years old and in Kindergarten, then the SIF Agent will look for DOE034. If there is no value, then it will publish DOE032.
- Can enter values in both DOE032 and DOE034 and the agent will pick.

DOE043 & DOE044

- Requires a current enrollment into a Special Program
- Special Program must have the 43/44 Code entered
- Publishing value will show on the SIMS page

Unexcused Absences

- District Office > District Setup > Attendance Tracking and Notification > Update Calculation Year
- District Office > System Reports > Refresh Attendance Tracking Data

SCS

- State Reporting Help > PowerSchool SIF Agent > SCS Reporting in SIF
- 55/66 Setting at Course/Section
- SCS Grade Scale Mapping
- Class Still Enrolled At End Of Year
 - Grade will only send 15 days **before** last day of term
 - Verify Correct Section and Grade Mapping

EPIMS

- State Reporting Help > PowerSchool SIF Agent > EPIMS Reporting in SIF
- Staff Attendance and Evaluation
 - Sub District Difference

Missing Data Report – Staff Personal

- SIF Dashboard > Review next to Staff Personal > Missing Data

	School Name	Users Name	Teacher Number	MEPID	MEPID Valid	Gender	DOB	Race Checked	MA Race	Hire Date	Included in Reporting
1			bart		No	Yes	No	No	No	No	Yes
2			7855		Yes	Yes	Yes	Yes	Yes	No	Yes

Staff's Publishing Page

Category	Status	Description
▼ Employment Record (1)		
Employment Record ✓	Published	School WRHS (District) 0775 (HireDate) 20190820 (ExitDate)
▼ Staff Assignment (2)		
Staff Assignment ✓	Published	School WRHS (District) 0775 (JobCode) 2306 (FTE) 0.133
Staff Assignment ✓	Published	School WRHS (District) 0775 (JobCode) 2305 (FTE) 0.867
▼ Staff Personal (1)		
Staff Personal ✓	Published	School WRHS (Stateld) (District)
▼ Staff Section Assignment (16)		
Staff Section Assignment ✓	Published	School WRHS (District) 0775 (Section) 40333011-26 (JobCode) LeadTeacher
Staff Section Assignment ✓	Published	School WRHS (District) 0775 (Section) 40333012-78 (JobCode) LeadTeacher
Staff Section Assignment ✓	Published	School WRHS (District) 0775 (Section) 137010-15 (JobCode) TeamTeacher
Staff Section Assignment ✓	Published	School WRHS (District) 0775 (Section) 40333011-25 (JobCode) LeadTeacher

Dynamic WAR Records

- Generated for each staff that has a mapped role and assigned to a class with that role
- Can override values
 - Only values that can be overridden are WA07 and WA08
 - All other changes requiring making an update on the Course or Section

Static WAR Records

- Mainly for Administrative Staff
 - Fields that are required: Start Date, End Date (Can be years in the future), WA06, WA07, WA12.
- Can be used for year long 2310 and 4100
 - MUST include WA08-WA10
- **NEVER** include WA11
- **MUST** be assigned to school/District Office on Security Settings > Teachers and Affiliations

WA08 Calculation

- If the Course NCES ID = 00000 or 99999, then 000 is published.
- If the Core Academic Indicator is checked on the Course and the NCES ID is five or more digits, then 001 is published.
- If the Core Academic Indicator is checked on the Course and the NCES ID starts with C or is less than five digits, then 002 is published.
- If the Core Academic Indicator is NOT checked on the Course and the NCES ID is five or more digits, then 212 is published.
- If the Core Academic Indicator is NOT checked on the Course and the NCES ID starts with C or is less than five digits, then 213 is published.

- You will know if its a core course from your state appendices
<https://www.doe.mass.edu/infoservices/data/epims/appendices.xlsx>

FTE Calculation

- FTE is role-based when publishing in SIF and is calculated for dynamic records based on the following:
 - The Max FTE from the Information page is gathered.
 - Any Static Record FTE's that apply are subtracted from the Max FTE.
 - The total number of classes are calculated per job role (2305, 2306), and the remaining FTE is divided per job role based on the number of classes.

Thank You!